

What to do after an Auto Accident:



Step 1: Check to confirm that you and everyone involved is safe. If there are injuries or significant damage to the vehicles or surrounding property, call the police.

Step 2: Gather and record or photograph details of the accident, including:

- a) The details of the other driver(s) involved - name, phone number, vehicle information and insurance information
- b) Damages to all vehicles involved
- c) Location, time and weather/road conditions
- d) Details and contact information of any witnesses, passengers and police including collision report numbers
- e) Location of vehicles following collision

Step 3: Avoid assuming responsibility, arguing or signing anything at the scene of the accident, including agreements with tow truck operators.

Step 4: Report the accident to your broker as soon as possible.

What Happened?:

Please illustrate the accident to the best of your ability:

A diagram for illustrating an accident. It consists of a central vertical dashed line and a central horizontal solid line, intersecting at the center. From each of the four ends of these lines, a solid line extends outwards to form a large square frame, representing the boundaries of the accident scene.

Accident Details:

Date & Time: _____ Location: _____

Weather/Road Conditions: _____

Description of Damage to Your Vehicle: _____

Passengers (if any): _____

Injuries (if any): _____

Police Officer (if any): _____

Detachment: _____ Badge #: _____ Report #: _____

Tow Company Name: _____

Phone #: _____ Address Towed To: _____

Witness(s) Name & Phone # (if any): _____

Other Driver:

Driver Name: _____ Phone #: _____

Owner Name (if different from driver): _____

Address: _____

Name of Insurance Company: _____

Policy #: _____ License Plate #: _____

Year/Make/Model of Vehicle: _____

Passengers (if any): _____

Injuries (if any): _____

Description of Damage: _____

